

15th August 2025

Dear Parents, Guardians & Students,

I hope you and your family are keeping safe and well and are enjoying the summer. We are looking forward to school reopening and are preparing to welcome all our new and returning students.



Return Dates & Holidays	
Monday 25th August	Leaving Cert, Junior Cert & First Year students return. Full day 9am - 3.50pm. Buses run.
Tuesday 26th August	Second, Fifth & TY students return.
Thursday 28th August	LCA1 and LCA2 students return
Friday 26th September	No School - Discretionary Day.
October Mid-term	Week 27th October – 31st October inclusive.
Tuesday 11th November	Oide – Teacher Inservice Day
Friday 5th December	Staff Inservice Day
Monday 8th December	No School - Discretionary Day.
Christmas Holidays	School closes Friday 19th December. Reopens Monday 5th January 2026
Monday 2nd February	St. Brigid's Day – School Closed
February Mid-term	Week 16th – 20th February inclusive
Tuesday 17th March	St Patrick's Day Holiday – School Closed
Easter Holidays	Week March 30th – 10th April inclusive
Monday 4th May	May Bank Holiday – School Closed
Dates for Parent Teacher Meetings & Training Days will be confirmed in September.	

Student Journal

All students are required to have a Glenamaddy Community School journal.

A journal is issued annually free to **all** students under the Government Schoolbook Scheme. Replacement journal if required costs €13.

Book Rental Scheme

Under the Government Schoolbooks Scheme, all students are provided with their textbooks, a stationery supply and school journal at no cost at the beginning of the school year. Textbooks remain the property of the school and must be returned in good condition in due course. Students are liable for the cost of replacing a textbook/journal/stationery.

TY deposit link was sent before the holidays.

LCA 2 A payment link for €40 will be sent in the coming days to cover the yearly cost of ingredients for Hotel, Tourism and Catering classes and end of year State practical exam.

Student Lockers

Student lockers are available at a cost of €5 per annum (non-refundable). Payments may be made online via text sent to your mobile in the coming days.

Dates for Collection of Books & iPads	
1st Year Books option students.	Book Collection Wednesday 20th August 10am - 2pm. 1st Years collect books and stationery.
2nd Year iPad students	Collection of Irish, English, Maths and French books Wednesday 20th August 10am – 2pm.
5th Years	Book Collection Wednesday 20th August 10am - 2pm. 5th Years collect books and stationery.
TY & LCA	All books & materials will be available in school or from the relevant teacher.
1st Year with iPads & Books	First Year iPads ordered from Select may be collected in school on Thursday 21st August 2pm – 5pm , together with the hardcopy books and stationery.
1st Year with existing device	First Years using their own/sibling existing device may collect their hardback books and stationery in school on Thursday 21st August 2pm – 5pm . Students must bring their device to school on Tuesday, 26th August, unlocked and signed out of icloud, in order to be added to the school management system.

Contact Details & Communications

On occasion we may communicate with you by phone, text, post, email, via the school website and our school report system, VShare. All families will be sent a text with payment links in the next few days.

If you do not receive this text, please let us know and/or notify us about any change of phone number/address/email/medical conditions etc.

Uniform & PE Uniform Shop

Our students wear the school uniform well. We ask for your support in ensuring full school uniform including any brand of black leather shoes is worn. Runners are not allowed, other than on PE day(s) if you are wearing your PE uniform. We will be monitoring this closely in the coming year.

Students may wear PE gear only on days they are timetabled for Physical Education class.

All Junior students should wear a tracksuit bottoms and top available from the online PE Uniform Shop which is accessible via the school website, www.glenamaddy.cs.ie or through <https://www.teamwear.ie/your-shop/glenamaddy-community-school.html>.

All other students may order the tracksuit bottoms and t-shirts from this website or wear a plain black or navy tracksuit bottoms and a plain t-shirt. Students may wear runners on the day they have PE.

The school uniform may be ordered from Dymphna McDermott, Church Street, Glenamaddy on 094 9659087 or 087 7743286.

School Policies & Code of Good Behaviour

Each year the Board of Management approves the policies which govern the school. The policies which includes the Code of Good Behaviour are available on our website www.glenamaddy.cs.ie. We ask parents to read the Code of Good Behaviour with their children.

For our code to work, the support & cooperation of parents, staff & students is vital. Students are reminded of the rules regarding the proper use of mobile phones, wearing full uniform and that smoking and vaping is prohibited in school.

It is a condition of entry to Glenamaddy Community School that all parties sign the *Acceptance of the Code of Good Behaviour* printed in the School Journal.

School Attendance – Absence, Lateness & Sign Out Notes

Students are expected to attend school every day if they are well. If there is an unscheduled school closure, we will text you. Please call if you ever have any doubt. The Absence, Lateness and Sign Out slips in the School Journal are to be presented to the Yearhead and may be required by the National Education Welfare Board.

When signing your child out during the school day, students must first have a note from their parent/guardian and signed permission from their Yearhead. **In the interest of Health and Safety a parent/guardian must present at Reception when signing out a student.** Students

who fall ill during the school day and need to contact home should go to their Year Head/Reception in the first instance.

Computers & Business Studies Course (QQI Level 5):

Are you ready for a new challenge in life? If so, you might like to join our QQI Level 5 Business and Secretarial course. Experience a wide variety of subjects including Accounting, Payroll, Communications, Work Experience, Business Administration, Typing, Word Processing, Spreadsheets, Web Design, Office 365, ICDL and iPad essentials. Our tuition times/days are flexible & we cater for all levels of learning and abilities. This is a suitable programme for mature learners, who wish to enter the work force, as well as recent school leavers wishing to secure a college placement. Please contact the school (094) 9659315 or e-mail adulthoodeducation@glencs.ie for details.

Family Contribution

The Board of Management asks all families to contribute the following to the cost of integral student services. Your voluntary contribution is greatly appreciated and goes directly to benefit your children and their school. Families may also avail of the School Insurance Scheme.

One student	€60 family contribution + €10 insurance
Two students	€90 family contribution + €10 insurance per child.
Three or more students	€120 family contribution + €10 insurance per child.

If you have any queries, please do not hesitate to contact us.

Wishing you all well.

Yours sincerely,

James Duignan, Eileen Gildea and Marie Hession.