

Glenamaddy Community School—Child Safeguarding Risk Assessment

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of Glenamaddy Community School.

List of school activities

- Daily arrival and departure of pupils
- Recreation breaks
- Classroom and one-to-one teaching
- One-to-one counselling and meetings
- Sporting and outdoor teaching activities
- All school outings including foreign travel and overnight stays
- Use of toilet/changing/shower areas in schools (allowing for privacy)
- Fundraising events involving pupils
- Use of off-site facilities for school activities
- School transport arrangements including use of bus escorts
- Care of children with special educational and personal needs
- Administration of Medicine and First Aid
- Curricular provision in respect of SPHE and RSE
- Prevention and dealing with bullying
- Training of school personnel in child protection matters
- Use of external personnel to supplement the curriculum
- Use of external personnel to support sports and other extra-curricular activities
- Permitted use of Information and Communication Technology by pupils in school
- Application of sanctions under the school's Code of Good Behaviour
- Students participating in work experience in the school
- Students from the school participating in work experience elsewhere
- Student teachers undertaking training placement in school
- Use of video/photography/other media to record school events
- Use of school premises by other organisation during school day
- Homework club/evening study
- Recruitment of school personnel including Teachers/SNAs/Clerical/Caretaker/ Ancillary staff
- Sports coaches/ External tutors/Guest speakers
- Volunteers/Parents in school activities
- Visitors/Contractors present in school
- Care of pupils with specific vulnerabilities/needs such as
 - Pupils from ethnic minorities/migrants
 - Members of the Traveller community
 - LGBT pupils or pupils perceived as LGBT
 - Pupils of minority religious faiths
 - Children in care
 - Children on CPNS

Examples of Risks of Harm

- Risk of harm not being recognised by school personnel
- Risk of harm not being reported properly and promptly by school personnel
- Risk of child being harmed in the school by a member of school personnel.
- Risk of child being harmed in the school by another child
- Risk of child being harmed in the school by volunteer or visitor to the school.
- Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities.
- Risk of harm due to bullying of child
- Risk of harm due to inadequate supervision of children in school
- Risk of harm due to inadequate supervision of children while attending out of school activities.
- Risk of harm due to inappropriate relationship/communications between child/another child or adult.
- Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school.
- Risk of harm to children with SEN who have particular vulnerabilities
- Risk of harm to child while a child is receiving intimate care
- Risk of harm due to inadequate code of behaviour
- Risk of harm in one-to-one teaching, counselling, coaching situation
- Risk of harm caused by member of school personnel communicating with pupils in appropriate manner via social media, texting, digital device or other manner.
- Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner.

Examples of Procedures to address risks of harm

- All school personnel are provided with a copy of the school's *Child Safeguarding Statement* and *The Child Protection Procedures for Primary and Post-Primary Schools 2017*.
- School Personnel are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools 2017* and all registered teaching staff are required to adhere to the *Children First Act 2015*.
- The school implements in the SPHE curriculum and the Wellbeing Programme at Junior Cycle
- The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's *Anti-Bullying Procedures for Primary and Post-Primary Schools*.
- The school has a yard supervision policy to ensure appropriate supervision of children during, assembly, dismissal and breaks.
- The school has in place procedures in respect of school outings.
- The school has a Health and Safety Policy.

- The school adheres to the requirements of the Garda vetting legislation and relevant DES circulars in relation to recruitment and Garda vetting.
- The school has in place a Code of Good Behaviour for pupils
- The school promotes the Teaching Councils *Code of Professional Conduct for Teachers*.
- The school complies with the agreed procedures for complaints and disciplinary procedures for staff.
- The school has a Special Educational Needs policy.
- The school has in place procedures for the administration of medication and First Aid to pupils.
- The school has a stock of First Aid supplies. Medications are kept in the office.
- Members of the Board of Management and staff are encouraged to avail of relevant training.
- The school has in place an ICT policy in respect of usage of ICT by pupil.
- The school has in place a policy in respect of usage of mobile phones by pupils.
- The school has in place a Critical Incident Management Plan.
- The school has a Pastoral Care Policy and a Pastoral Care team comprised of the Principal, Deputy Principal, Year Heads, Chaplain, Career Guidance and Learning Support Coordinator.
- The school has a Chaplaincy Policy.
- Students requiring basic first aid are sent to the office to be attended to by a member of staff. Contact is made with the student's parents/guardians if required or if requested by the student.
- The school has in place a policy and procedures in respect of pupils undertaking work experience in external organisations.
- The school has in place an accident reporting procedure where a member of staff completes an Accident Report Form with relevant details. These forms are kept on file and a copy submitted to the State Claims Agency.

It should be noted that risk in the context of this risk assessment is the risk of 'harm' as defined in the *Children First Act 2015* and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post Primary Schools 2017*.

In undertaking this risk assessment, the Board of Management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on 5th July 2022. It shall be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Signed: Seán Duffy (Chairperson Board of Management)

31st January 2023